

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
August 22, 2013
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2013-25. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2013-25 for submission of Lycoming County Community Traffic Project grant in the amount of \$90,000.

2.2 ADOPT RESOLUTION 2013-26. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved resolution 2013-26 for submission of Lycoming County Community Development Block Grant - Disaster Recovery, Hazard Reduction grant.

2.3 APPROVE PSA FOR JPO. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the following professional service agreements for the Juvenile Probation Office:

Don Martino.
Jeff Yates.
Aldelphoi.

2.4 APPROVE CDBG PROJECT FINALIZATION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved 2013 CDBG Project Finalization in the amount of \$252,167.

2.5 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved TDA change - DPS - Communications reclassification of Communications Specialist to Communications Specialist/Projects Manager grade 8/9 effective 9/1/13.

Mr. Wheeland recessed the Commissioners' Meeting at 10:23 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was absent.

3.2 DPS - COMMUNICATIONS - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the reclassification of Daniel S. Strouse Jr. to full time Communications Specialist/Projects Manager - Pay grade 9 - \$29.01/hour effective 9/1/13.

3.3 PRISON - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Jeffrey E. Winder as full time replacement Correctional Officer Relief - COI - \$14.35/hour effective 8/25/13.

3.4 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 10:24 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mr. Wheeland convened the Board of Assessment Appeals at 10:24 a.m.

4.2 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the following real estate refunds:

Parcel	Name	Amount	Reason
43-004-227	Patricia Lusk	\$508.83	Clerical error.
43-349-136.G	Edward & Erin Pawlak	\$206.57	Clean & Green calculation.
43-002-800.B	Bruce & Mary Savoy	\$773.00	Clerical error.
48-002-103	Donald & Linda Cohick	\$420.89	Veterans exemption.
71-004-237	Eureka Resources	\$240.79	Building razed 2012.
08-207-137	Gayla Loch	\$25.58	Clean & Green calculation.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Board of Assessment Appeals at 10:25 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:25 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 John Lavelle announced that Lycoming County is requesting bids for HMGP Project #3.

5.2 The Commissioners presented a 10 year service pin to Donna Snyder who works at DPS-EMS.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, August 27, 2013.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:26 a.m.